**PTA Volunteer Form 2019-20**

We can use your help! Please indicate your interests below. Email or send the form to the main office as soon as possible. If you have further questions, please contact president@hmspta.com.

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| Your Name: | Student’s Name: |
| Phone: | |
| Email: | |
| **School Directory** – Coordinate with the school and the Directory printer to create and distribute online and printed School Directory. | **Spirit Wear** - Select Spirit Wear design, market items, handle order forms, record payments and deliver items. |
| **Hospitality** – Plan and implement various small celebratory events for faculty and staff throughout the school year. Oversee all aspects of HMS’s Teacher Appreciation Week. | **Dining for Dollars** - Coordinate with local restaurants to propose Dining for Dollars, where a portion of the proceeds from sales will benefit the PTA. |
| **Fall Fundraiser and Membership** - Oversee joint PTA membership and “No Hassel Fund-raiser” campaign. Help recruit through online publicity and tables at family events. | **Community Support -** Work closely with school to help oversee the Food Pantry and Clothing Closet. Duties would include making sure the closet and pantry are stocked and organized and helping with “Cocoa and Coats”. |
| **Homecoming Co-Chair** – Help coordinate the parade float for the Herndon Homecoming Parade on October 19, 2019. | **HMS Fest Co-Coordinator** - Work with volunteers, parents, students, staff, and the greater HMS community to oversee the annual HMS Fest on November 6, 2019 |
| **Recognition Committee** – Work with the school to plan and implement recognition ceremonies for the students (three events per year). | **Business Relations** - Solicit sponsorships from businesses in the community. Open communication with committed sponsors. |

We all have busy schedules but our PTA programs require your time and support. Students perform better in school when a family member is dedicated - and it can be fun…so please get involved!